

STANLEY[®]
Engineered Fastening

STANLEY Engineered Fastening SupplyNET

Registration Guide

Overview



This document details the process involved in applying for access to the STANLEY Engineered Fastening SupplyNET website. The process is split into three sections, these being: -

1. The initial application.
2. Approval of the information by your authorized agent/officer.
3. Approval and issuing of login details by a STANLEY Engineered Fastening representative.

The initial application takes the form of a supplier questionnaire, it will take around 10-15 minutes to complete and covers the following areas: -

1. Company Name, address, telephone/Fax N°s & website (if applicable).
2. Parent/sister company details and additional sites (if applicable)
3. Individual contact details
4. Basic company information (such as year established, N° of plants etc.,)
5. Financial information
6. Markets served
7. STANLEY Engineered Fastening sites you wish to supply
8. Products/services you wish to supply
9. Details of your facility (such as manufacturing area, products manufactured etc.,)
10. Workforce details
11. Union details (if applicable)
12. Quality functions and accreditations
13. Environmental and Health & Safety Systems
14. Design Systems (such as whether you perform feasibility studies etc.,)

A full copy of the application form can be found at: -

http://www.emhart.com/sites/www.emhart.com/files/documents/access-application_0.pdf

It is advisable to have all of the required information before starting an application.

The second stage of this process involves approval of this information by an authorized agent/officer of your company and the acceptance of legal documents relating to: -

1. Confidentiality
2. Social Accountability
3. Terms of Usage

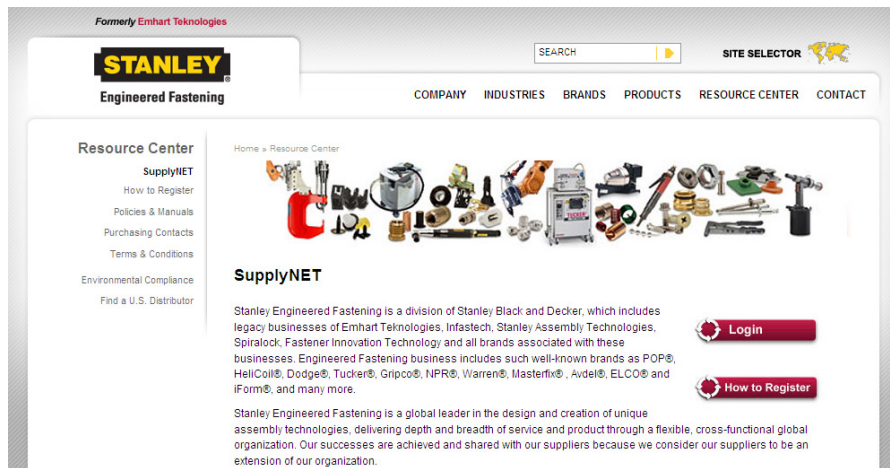
Once this is complete, the details are passed onto a STANLEY Engineered Fastening representative who will either approve or decline the application.

Approved applications will result in separate login IDs/passwords being issued to each individual listed on section 3 of the initial application (see above).

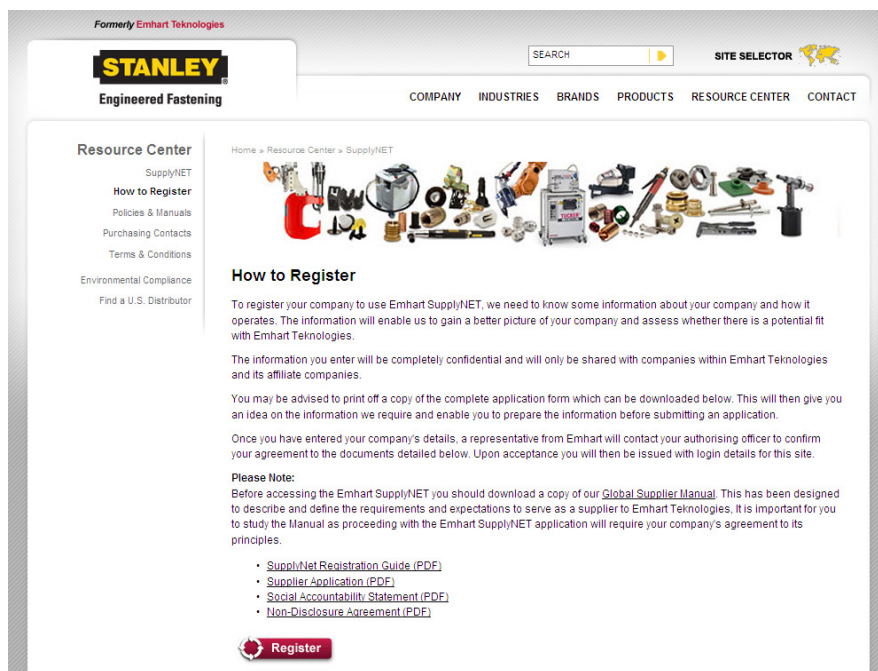
Initial Application

An application can be made by any user at your company, regardless of position. All information entered at this stage will be forwarded to your authorizing agent/officer who will need to approve the information entered before any access is granted.

To apply for access, click the “How to Register” link from the SupplyNET homepage: -



This will take you to the Registration overview page: -



From this point, click “Register”, this will take you to main application page as shown overleaf: -

SUPPLYNET ACCESS APPLICATION



Stanley Engineered Fastening SupplyNET - Access Application

Stanley Engineered Fastening is a platform within the Industrial Division of Stanley Black & Decker, Inc. Stanley Engineered Fastening includes legacy businesses known as Emhart Teknologies, Infastech, Fastener Innovation Technologies, Spiralock, Stanley Assembly Technologies and all known brands associated with those formal legal entities who will be referred to in this application as Stanley Engineered Fastening.

If you have been referred to this site by a local Stanley Engineered Fastening representative, please enter their name/site below and click 'Proceed'. Otherwise, click 'Proceed' to continue.

Referred by:
 Site:

From this point onwards, enter all relevant information, followed by “Proceed” on each page. Please note: all highlighted items (highlighted in Red) are mandatory.

At the end of the initial application, you will be shown a summary of the details you have entered, similar to: -

STANLEY ENGINEERED FASTENING SUPPLYNET ACCESS APPLICATION



Stanley Engineered Fastening SupplyNET - Access Application

Please review the details below and click 'Proceed' to confirm. Your details will then be updated.

This information was last updated on Friday, April 05, 2013.

COMPANY DETAILS

COMPANY NAME: My Company
 ADDRESS: My Street
 My City
 My County
 ZIP/POSTAL CODE: ZIP1
 COUNTRY: United States
 TELEPHONE N°: 1-555-123-4567
 FAX N°: 1-555-765-4321
 WEBSITE: <http://www.mycompanywebsite.com>

CONTACTS

PRIMARY CONTACT:
 -: Mr Primary Contact
 Tel: 1-555-123-4567 email: primary.person@mycompany.com
 Fax: - Mobile: -
 AUTHORISING OFFICER:
 -: Mr Secondary Person
 Tel: 1-555-123-4567 email: primary.person@mycompany.com
 CEO:

 QUALITY MANAGER/DIRECTOR:

 SALES MANAGER/DIRECTOR:

If you are happy with the details entered then click "Proceed" and the application will then be forwarded to the authorizing officer you identified in the contact section.

Authorising Agent/Officer Approval

Once a profile has been submitted, your authorized agent/officer will receive an email similar to the following: -

From: noreply
Sent: 09 November 2012 10:28
To: {email_address}
Subject: SupplyNET Access Application

Dear Supplier,

A registration application has been submitted by your company to use SupplyNET, the supplier web site of Stanley Engineered Fastening.

Contained in the application are several questions of a legal nature that require your confirmation to us by yourself as an authorised officer of your company. Only after agreement by you can the application be processed.

On review of the application, and any changes you may wish to make, please submit the application by following the instructions contained in the link below.

To view the application details submitted by your company click on the following link: -

<http://supplynet.stanleyengineeredfastening.com/ApproveRedirect.aspx?CompanyID=1824>

Should you have any questions relating to the application please contact one of our sites. (See 'Global Contacts' on the front page of our web site, supplynet.stanleyengineeredfastening.com).

Regards

SupplyNET

PLEASE DO NOT REPLY TO THIS MESSAGE, IT HAS BEEN SENT FROM AN AUTOMATED AND UNMANNED MAILBOX. IF YOU HAVE ANY ISSUES OR PROBLEMS WITH THE CONTENTS OF THIS MAIL PLEASE SPEAK TO YOUR LOCAL STANLEY ENGINEERED FASTENING REPRESENTATIVE.

The link in this email will then take you to the following page: -

SUPPLYNET ACCESS APPLICATION



Stanley Engineered Fastening SupplyNET - Authorisation Login

NEW USER

If this is the first time you have been requested to confirm your agreement to Stanley Engineered Fastening Terms of Business click 'Create New Account' Below.

[Create New Account](#)

EXISTING USER

Please enter your username and password to accept/reject Stanley Engineered Fastening Terms of Business and click 'Proceed' continue.

e.mail address:

Password:

[Proceed](#)

At this stage, your authorized agent/officer should use the “Create New Account” button to create a single-use account. This is used solely to approve information previously entered in the main application and to accept legally binding agreements. This does not allow access to the main SupplyNET site or any of the information held within it.

By clicking “Create New Account”, you will see the following: -

SUPPLYNET ACCESS APPLICATION



SupplyNET - Authorisation Login

Before you can access Stanley Engineered Fastening Terms of Business, you must create a new account.

Please enter an email address and password after which you will then be sent an email confirming your access.

e.mail address:

Password:

Re-confirm password:

[Proceed](#)

A temporary password should be entered followed by “Proceed”. This step is to validate the identity of the person identified as the authorized agent/officer.

Following this, another email will be issued which will look similar to the following: -

From: noreply
Sent: 09 November 2012 10:28

To: {email_address}
Subject: SupplyNET Access Application - (Authorisation Login)

An account has been setup to allow you to accept/reject Stanley Engineered Fastening Terms of business.
To progress this application, click the following link: -

<http://supplynet.stanleyengineeredfastening.com/ApproveRedirect.aspx?CompanyID=1824&SecureID=6668719>

Regards
SupplyNET

Click this link and you will be taken back to the authorized agent/officer new account page as shown overleaf, this time with the authorized officer/agents email already filled in.

SUPPLYNET ACCESS APPLICATION



Stanley Engineered Fastening SupplyNET - Authorisation Login

NEW USER

If this is the first time you have been requested to confirm your agreement to Stanley Engineered Fastening Terms of Business click 'Create New Account' Below.

EXISTING USER

Please enter your username and password to accept/reject Stanley Engineered Fastening Terms of Business and click 'Proceed' continue.

e.mail address:

Password:

The temporary password should then be entered, followed by "Proceed", the screen will then show: -

SUPPLYNET ACCESS APPLICATION



Stanley Engineered Fastening SupplyNET - Access Application

To register your company to use Stanley Engineered Fastening SupplyNET, we need your authorisation to confirm the information we have been provided.

To progress this application, confirm agreement (or otherwise) of the following documents then click 'Proceed' to continue.

Please Note:

The accept/decline options below are not accessible until the corresponding documents have been opened on your PC.

Stanley Engineered Fastening & Stanley Black & Decker Social Accountability Statement	<input type="radio"/> Accept <input type="radio"/> Decline	View...
Non-Disclosure Agreement	<input type="radio"/> Accept <input type="radio"/> Decline	View...
SupplyNET Usage Policy	<input type="radio"/> Accept <input type="radio"/> Decline	View...
Company Profile	<input type="radio"/> Accept	View...



Notes:

It is Stanley Engineered Fastening's policy not to do business with any supplier that does not comply with the Social Acceptability statement.

Acceptance of the above documents do not supercede or absolve any obligations under prior agreements with either Stanley Engineered Fastening (Emhart Teknologies, Infastech, Spiralock, Stanley Assembly Technologies, Fastener Innovation Technology) or Stanley Black & Decker.

[Proceed](#) [Update Profile](#)

To accept or decline our legal documents you will need to click “View...” next to each document. Your authorized officer/agent will need to have Adobe Acrobat/Reader or similar software installed as the legal documents are in PDF format.

Notes:

- Accept and Decline options are not available until the relevant document has been opened on your computer.
- From this screen, you can amend any of the details previously entered on the profile by clicking the “Update Profile” button.

Once you have either accepted or declined the legal documents and have approved the data entered in your company profile then click “Proceed”.

The full application will then be sent to an STANLEY Engineered Fastening Representative who will either issue login details or will contact you with any issues or queries regarding your application.

Should there be any issues or problems with any aspect of this process or access to the SupplyNET website then you should contact your local STANLEY Engineered Fastening representative.
